



Circular letter 33/00

Department of Education & Science Primary Branch

To Boards of Management, Principals and all Teaching Staff of National Schools

Arrangements for the Payment of Holiday Pay to Short Term Temporary Qualified and Temporary Unqualified Primary School Teachers

1. BACKGROUND

- 1.1 Under the Organisation of Working Time Act, 1997, short term temporary qualified teachers and temporary unqualified teachers are entitled to holiday pay at a rate of 8% of the hours worked subject to a maximum of 20 days in a school year.

2. DETERMINING ENTITLEMENT TO HOLIDAY PAY

- 2.1 Temporary qualified and temporary unqualified teachers also have entitlement to payment for public holidays provided that they have worked continuously for the 5 weeks ending on the day before the public holiday.
- 2.2 Both temporary qualified teachers and temporary unqualified teachers are paid for Saturdays and Sundays provided that they are employed before and after the weekend. They are also paid for all casual school closures and mid-term breaks provided that they are employed before and after the closure.
- 2.3 Payment for Christmas and Easter vacation is made, provided that the teacher is employed for a minimum period of two weeks before and after the vacation period. **However, when calculating the number of days holiday pay due, as per the attached schedule, the number of paid vacation days for Christmas and Easter are taken into account as part of the overall entitlement.**

- 2.4 The Department will pay retrospectively any holiday pay to teachers whom it identifies from its records as having title to such benefit.
Telephone : 0902 74621 or 01 8734700
Fax : 0902 78024
Website: www.education.ie

D. O' Riain
Primary Branch

October 2000

Schedule of Holiday Pay due

Minimum no of days worked	Maximum no of days worked	No of days holiday pay due
18	25	1
26	44	2
45	60	3
61	79	4
80	95	5
96	114	6
115	130	7
131	149	8
150	165	9
166	184	10
185	200	11
201	219	12
220	235	13
236	254	14
255	270	15
271	289	16
290	305	17