risk assessment questionnaire

The following exercise aims to identify any sources of pressure in your working life. This will allow the priority issues to be identified and action taken accordingly. All responses will be anonymous so there is no need to put your name anywhere. You will be provided with feedback on results, and follow up actions will form the Control Measures phase of the process.





No	Statement	Response						
1	I am clear what is expected of me at work	Never	Seldom	Sometimes	Often	Always		
2	I can decide when to take a break	Never	Seldom	Sometimes	Often	Always		
3	Different groups at work demand things from me that are hard to combine	Never	Seldom	Sometimes	Often	Always		
4	I know how to go about getting my job done	Never	Seldom	Sometimes	Often	Always		
5	I am subject to personal harassment in the form of unkind words or behaviour	Never	Seldom	Sometimes	Often	Always		
6	I have unachievable deadlines	Never	Seldom	Sometimes	Often	Always		
7	If work gets difficult, my colleagues will help me	Never	Seldom	Sometimes	Often	Always		
8	I am given supportive feedback on the work I do	Never	Seldom	Sometimes	Often	Always		
9	I have to work very intensively	Never	Seldom	Sometimes	Often	Always		
10	I have a say in my own work speed	Never	Seldom	Sometimes	Often	Always		
11	I am clear what my duties and responsibilities are	Never	Seldom	Sometimes	Often	Always		
12	I have to neglect some tasks because I have too much to do	Never	Seldom	Sometimes	Often	Always		
13	I am clear about the goals and objectives for my department	Never	Seldom	Sometimes	Often	Always		
14	There is friction or anger between colleagues	Never	Seldom	Sometimes	Often	Always		
15	I have a choice in deciding how I do my work	Never	Seldom	Sometimes	Often	Always		

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16	I am unable to take sufficient breaks	Never	Seldom	Sometimes	Often	Always
17	I understand how my work fits into the overall ai m of the organisation	Never	Seldom	Sometimes	Often	Always
18	I am pressured to work long hours	Never	Seldom	Sometimes	Often	Always
19	I have a choice in deciding what I do at work	Never	Seldom	Sometimes	Often	Always
20	I have to work very fast	Never	Seldom	Sometimes	Often	Always
21	I am subject to bullying at work	Never	Seldom	Sometimes	Often	Always
22	I have unrealistic time pressures	Never	Seldom	Sometimes	Often	Always
23	I can rely on my line manager to help me out with a work problem	Never	Seldom	Sometimes	Often	Always
24	I get the help and support I need from colleagues	Never	Seldom	Sometimes	Often	Always
25	I have some say over the way I work	Never	Seldom	Sometimes	Often	Always
26	I have sufficient opportunities to question managers about chan ge at work	Never	Seldom	Sometimes	Often	Always
27	I receive the respect at work I deserve from my colleagues	Never	Seldom	Sometimes	Often	Always
28	Staff are always consulted about change at work	Never	Seldom	Sometimes	Often	Always
29	I can talk to my line manager about something that has upset or annoyed me at work	Never	Seldom	Sometimes	Often	Always
30	My working time can be flexible	Never	Seldom	Sometimes	Often	Always
31	My colleagues are willing to listen to my work -related problems	Never	Seldom	Sometimes	Often	Always
32	When changes are made at work, I am clear how they will work out in practice	Never	Seldom	Sometimes	Often	Always
33	I am supported through emotionally demanding work	Never	Seldom	Sometimes	Often	Always
34	Relationships at work are strained	Never	Seldom	Sometimes	Often	Always
35	My line manager encourages me at work	Never	Seldom	Sometimes	Often	Always

Thank you for completing this questionnaire Please place it in the envelope provided