

CIALL CEANNAITHE

Frequently Asked Questions

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Do I need broadband to complete an online course?

We would highly recommend that participants would have access to broadband when participating on an online course. Having broadband will ensure that you can view the video and streaming presentations throughout the course. Not having broadband will result in these resources loading more slowly which may become frustrating.

2

Is this course mobile device friendly?

This course can be viewed on your mobile, kindle, iPad as well as your pc/mac. The videos are all online and no downloading is required however, the speed of the video playing will depend on the speed of your broadband.

3

What format are the resources in?

Many of the documents that are used in courses will be from the Microsoft Office suite e.g. Word and Excel. Some modules may have documents in Adobe Acrobat format (.pdf). Adobe Reader can be downloaded for free on the internet.

4

How is the course structured?

The course is delivered over 5 distinct modules. Each module is interactive and participatory and encourages participants to reflect upon the material presented and on their own experiences and interactions. The modules are presented in a logical sequence that guides participants in their learning and development. Certain modules contain assignments that must be completed for 'Course Approval'. Also there is a public Discussion Forum to which participants are asked to contribute their views, opinions, experiences and ideas on particular topics directly related to each module and the overall theme of each course. Participants work at their own pace independently through their course. There is no specific time limit to completing the course except to note the **course completion date is 31st July**.

5

How many hours will it take to complete the course?

Each module will take i.e. 4 hours to complete, therefore it will take 20 hours to complete all 5 modules that make up the course. The time indicated includes time to study all course material either on-line or off-line, complete all course activities, and reflect on the material presented and to complete one posting to each of the ten modules.

6

How do I secure my EPV days?

Having studied the course participants must complete the following to secure EPV days:

- 1.5 assignments and ALL discussion forum to be completed
2. Course Reflective Learning Logs – 4 DES questions
3. Course Feedback Survey
4. Declaration of Integrity
5. Review of Sign Off of my CPD Record

7

What is the Course Reflective Learning Log?

The Course Reflective Learning Log is an assignment asking participants to consider and respond to four general questions about the course. This is a Department of Education requirement for all online summer courses.

8

What is the role of the online course facilitator?

Your online facilitator will interact with participants via module's discussion forum and assignments. The online facilitator can be emailed for specific content queries. The course messaging facility can be used to contact the course facilitator.

Note: It is not the role of the online facilitator to ensure or remind you to fulfill the criteria for course completion (i.e. Forum Postings and submission of the Reflective Learning Log and the Continuous Professional Development Record). This is your responsibility.

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Additional Information - Interaction, Confidentiality & Child Protection:

In general, confidentiality applies to all interactions across the course. This excludes disclosure of any unlawful/child protection issues. **Child Safety:** Procedures when confidential or child safety issues arise: There may be some scenarios where inappropriate contributions arise in the Discussion Forum.

Examples of this are (but not restricted to) a pupil's name or specific details which are inappropriate are divulged personal details of pupils / teachers / school etc. In such an event, the comment will be removed, or the contributor will be asked to amend / remove same.